EDUCATIONAL LEADERSHIP
AND ADMINISTRATION

Undergraduate Program Information

The mission of the Department of Educational Leadership and Administration at New Mexico State University is to prepare and graduate capable, skillful and dynamic educational leaders for a diverse society. Through use of theory and practice we aim to develop change agents and role models for socially-just educational systems.

Educational Leadership and Administration

At the undergraduate level, ELA offers the following courses:

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Graduate Program Information

The mission of the Department of Educational Leadership and Administration at New Mexico State University is to prepare and graduate capable, skillful and dynamic educational leaders for a diverse society. Through the use of theory and practice we aim to develop change agents and role models for socially-just educational systems.

Students studying in these programs are generally interested in the following categories:

- Those seeking preparation for careers as educational leaders and administrators in Pk-12 school sectors. Positions most commonly sought are principals, superintendents, supervisors, program directors, central office staff and state education agency leaders.
- Those seeking preparation for administrative and leadership careers in higher education at the community college and university level, as well as in technical-vocational education. This particular focus can include preparation for the professoriate.
- Those seeking preparation for careers in educational research, agency and program evaluation, and educational management technology. Positions cover placement in a broad range of employment situations within school districts, community colleges, universities, government and industry.

Admission

The department requires full admission to any ELA program before starting coursework. The department will dis-enroll any student who has not been admitted to a graduate degree program and, additionally, will not allow them to enroll in other ELA coursework.

Detailed information on programs may be obtained on the website at http://ela.nmsu.edu/ or by writing the department. For additional information on degree requirements, consult the Graduate School and College of Education policies listed in "General Information" section of this catalog. Specific criteria for each program are available from the Department of Educational Leadership and Administration.

Admission to ELA Classes

Admission to ELA coursework is generally done by cohort. Registration in any ELA 500-level course requires

1. full admission to the ELA department, or
2. admission to another COE graduate degree department, and
3. consent of the ELA Programs Coordinator and/or ELA Department Head.

Minimum Grade Requirement

Students must earn a minimum of a "B" grade in all required coursework. Students who receive a grade of "C+" or below will be required to retake the course.

Graduate Assistantships

Some graduate assistantships are available in the department. Interested persons should inquire at an early date. Graduate Assistantship applications are available at http://ela.nmsu.edu/index/student-resources/.

Degrees for the Department

Educational Administration - Master of Arts (http://catalogs.nmsu.edu/nmsu/education/educational-leadership-admin/educational-administration-master-arts)

Educational Administration - Doctor of Education (http://catalogs.nmsu.edu/nmsu/education/educational-leadership-admin/educational-administration-doctor-education) (ELDP)

Educational Administration - Doctor of Philosophy (http://catalogs.nmsu.edu/nmsu/education/educational-leadership-admin/educational-administration-doctor-philosophy) (ELDP)

Minors for the Department

Educational Leadership and Administration - Undergraduate Minor (http://catalogs.nmsu.edu/nmsu/education/educational-leadership-admin/educational-leadership-administration-undergraduate-minor)

Pk-12 School Administration - Graduate Master’s Minor (http://catalogs.nmsu.edu/nmsu/education/educational-leadership-admin/pk-12-school-administration-graduate-minor)

Higher Education Administration - Graduate Master’s Minor (http://catalogs.nmsu.edu/nmsu/education/educational-leadership-admin/higher-education-administration-graduate-minor)
ELA 255. Leadership and Change in Education
3 Credits
This course will introduce students to the challenges and key strategies in initiating, implementing, and sustaining educational change and reform. In the first part of the course, participants will learn about the challenges of educational change in the United States and the role that they as school leaders play in facilitating change and reform. The course continues with an examination of how culture, micro-politics, and power structures support or impede national and global change initiatives. The last part of the course offers suggestions for change agents including community organizing, culture building, and embracing sustainable leadership practices. Participants will learn how to apply the change theories and concepts introduced in the course to practice through course readings, online discussions with the instructor and colleagues, group work, active examination of daily practice in schools, and personal reflection.

ELA 298. Special Topics in Education
1-3 Credits (1-3)
Special topics course in education for undergraduate students. Course will be identified by a subtitle. May be repeated up to 12 credits. Restricted to Las Cruces campus only.

ELA 342. Current Issues In Educational Leadership
3 Credits
This course addresses issues such as the rise in international education, education’s costs, social media’s role and influence, changes in state and national funding trends, student and faculty/staff diversity, among others. The focus of this course is centered on the actions and responses of administrators to the current issues they are facing.

ELA 350V. Introduction to Educational Leadership in a Global Society
3 Credits
Multinational educational systems covered through knowledge of the U.S. system of education promoting critical leadership roles every citizen plays in the success of educational systems.

ELA 398. Special Topics in Education
1-3 Credits (1-3)
Special topics course in education for undergraduate students. Course will be identified by a subtitle. May be repeated for a maximum of 12 credits.

ELA 411. Foundation for School Library Specialists
3 Credits
Elements of librarianship. Introduction to the history, purpose, and role of the school library. Overview of current issues and legislation affecting school libraries. Same as ELA 511. May be repeated up to 3 credits.

ELA 412. Administration of the School Library
3 Credits
Principles and practices related to the function, structure, and management of school libraries. Same as ELA 512. May be repeated up to 3 credits.

ELA 413. Curriculum Role of the School Library Specialist
3 Credits
Introduction to the integration of curriculum in school library programs. Current trends in collaborative planning and teaching between the school librarians and teachers. Taught with ELA 513. May be repeated up to 3 credits.
3 Credits
Principles of identifying, selecting, acquiring, managing, and evaluating information for school libraries. Same as ELA 414. May be repeated up to 3 credits.

ELA 440. Management of Student Services
3 Credits
History and overview of student services (e.g., admissions, counseling, registration, financial aid, housing, food services, student organizations) for early entry level positions. This course will provide students with an examination of foundations and principals of student services. Important theories and essential competencies needed in order to be successful will be explored through a social justice perspective of leadership.

ELA 450. Principles of Education Law and Policy
3 Credits
Overview of the use of law and policy in schools and higher education. May be repeated up to 3 credits. Restricted to: E AD, majors.

ELA 455. Principles of Education Budgeting and Finance
3 Credits
Analysis of budget and finance practices in education. Restricted to: EMD majors.

ELA 485. Elements of Research
3 Credits
This course provides students with a foundation for understanding educational research. The course will also provide grounding in proper writing format for use in the education profession. Students will be introduced to various research paradigms and the symbiosis of theory and practice. Besides introducing students to the symbiosis of theory and practice, students will complete assignments and activities that demonstrate the use of that symbiosis. Ultimately, students will be able to use the knowledge they gain through the course to be able to critique educational research.

ELA 499. Internship
3 Credits
The undergraduate Educational Leadership major requires that students complete two internships. Internships provide students with either experience working in an area of administration that is different from the student's regular job or experience conducting research for a program or project. Each internship placement site and scope of work is determined through consultation with the course instructor. Students must complete 120 hours of work with the selected internship site. May be repeated up to 6 credits. Restricted to: EL majors.
Prerequisite(s): Student must be an EL major and be within (at least) one year of graduation.

ELA 502. Special Problems.
1-3 Credits
Offered under various subtitles which indicate the subject matter covered. May be taken for a maximum of 3 credits per semester and a total of 6 credits overall. May be repeated up to 6 credits. Consent of Instructor required.

ELA 511. Foundation for School Library Specialists
3 Credits
Elements of librarianship. Introduction to the history, purpose, and role of the school library. Overview of current issues and legislation affecting school libraries. Same as ELA 411. May be repeated up to 3 credits.

ELA 512. Administration of the School Library
3 Credits
Principles and practices related to the function, structure, and management of school libraries. Same as ELA 412. May be repeated up to 3 credits.

ELA 513. Curriculum Role of the School Library Specialist
3 Credits
Introduction to the integration of curriculum in school library programs. Current trends in collaborative planning and teaching between school librarians and teachers. Same as ELA 413. May be repeated up to 3 credits.

ELA 514. Collection Management and Development in School Libraries
3 Credits
Principles of identifying, selecting, acquiring, managing, and evaluating information for school libraries. Same as ELA 414. May be repeated up to 3 credits.

ELA 520. Management of Educational Change
3 Credits
Leadership in implementing innovations in education. Consent of Instructor required.

ELA 530. Management of Educational Change
3 Credits
Leadership in implementing innovations in education. Consent of Instructor required.

ELA 531. Special Education Administration
3 Credits
Competencies for the administration of special education programs with an emphasis upon New Mexico public school standards. Consent of Instructor required.

ELA 540. Management of Student Services in Higher Education
3 Credits
History and overview of student services (e.g., admissions, counseling, registration, financial aid, housing, food services, student organizations) and a review of management components used in student services. Consent of Instructor required.

ELA 550. Higher Education Law
3 Credits
This course is designed to review the impact of the legal process and the judiciary on higher education. Consent of Instructor required.

ELA 555. Higher Education Finance and Funding
3 Credits
This course examines the impact and process of financing and funding higher education. Consent of Instructor required.

ELA 563. Higher Education Administration
3 Credits
This course provides an overview of higher education in the United States including history, mission, and governance, in the context of organizational theory. Consent of Instructor required.

ELA 564. Internship Public Schools Part I
3 Credits
First half of a practical internship in Pk-12 schools under supervision of school administrator. Consent of Instructor required. Restricted to: E AD majors.
Prerequisite(s): 18 cr. of ELA coursework, 3 years of Pk-12 teaching experience and consent of instructor.

ELA 565. Internship: Public Schools Part II
3 Credits
Second half of a practical internship in Pk-12 administrative setting under supervision of experienced higher education administrator. Consent of Instructor required. Restricted to: E AD majors.
Prerequisite(s): ELA 564.
ELA 566. Internship: Higher Education Part I
3 Credits
First half of practical internship in administrative setting under supervision of experienced higher education administrator. May be repeated up to 3 credits. Consent of Instructor required. Restricted to: E AD majors.
Prerequisite(s): 15 credits of ELA coursework and consent of instructor.

ELA 567. Internship: Higher Education Part II
3 Credits
Second half of a practical internship in an administrative setting under supervision of an experienced higher education administrator. Consent of Instructor required. Restricted to: E AD majors.
Prerequisite(s): ELA 566.

ELA 568. Topics in School Administration
1-3 Credits
Designated by subtitle.

ELA 569. Basing Decision on Data: Higher Education.
3 Credits
Analysis of accountability data and other evidence to support educational decision making. Disaggregating and interpreting assessment data to guide improvement of instruction. Moving from evidence to plans for action. Consent of Instructor required.

ELA 570. Educational Leadership, Supervision, and Evaluation
3 Credits
Leadership, supervision, and evaluation in Pk-12 and post secondary education. Consent of Instructor required.

ELA 572. History and Philosophy of Education
3 Credits
An overview of the historical development of the American school system and the relation of various philosophies to American education.

ELA 575. The Principalship
3 Credits
Key issues surrounding the role of school-site leaders. Consent of Instructor required.

ELA 576. Educational Financial Management
3 Credits
Educational finance and business applications. Consent of Instructor required.

ELA 578. Leadership and Administration of Bilingual Education
3 Credits
Concepts and practical approaches to improving the education of English languages learners through higher education. Consent of Instructor required.

ELA 579. Public School Law
3 Credits
Legal processes of education, major court decisions, and the legislative process will be studied. Consent of Instructor required.

ELA 580. Administration of Adult and Continuing Education
3 Credits
Administration of programs in public schools, higher education, community and nontraditional educational settings. Consent of Instructor required.

ELA 582. Community College Administration
3 Credits
An overview of the history, role, objectives and patterns governing the effectiveness of the community college. Consent of Instructor required.

ELA 585. Elements of Research
3 Credits
Survey and analysis of research methods and designs focusing on sound educational research and its presentation. Consent of Instructor required.

ELA 586. Multicultural Leadership in Education
3 Credits
Examine cultural diversity and how appropriate understanding, leadership and instructional strategies can be used to reach all learners. Enhances understanding of what it means to be an educator in culturally diverse contexts. Consent of Instructor required.

ELA 589. Evaluation Design in Education
3 Credits
This course focuses on evaluation and accountability models; application to educational programs. Consent of Instructor required.

ELA 590. Basing Decision on Data: Pk-12
3 Credits
Analysis of accountability data and other evidence to support educational decision making. Disaggregating and interpreting assessment data to guide improvement of instruction. Moving from evidence to plans for action. May be repeated up to 3 credits. Consent of Instructor required.

ELA 591-598. Independent Studies
1-3 Credits
Individual investigation in special topic areas. Requires prior approval of project advisor.

ELA 600. Doctoral Research
1-15 Credits

ELA 620. Doctoral Seminar
1-3 Credits
A study of current issues in educational administration at the national, state, and local levels. May be repeated up to 6 credits. Consent of Instructor required.

ELA 622. Quantitative Research I
3 Credits
Explores quantitative research methods, the rationale and assumptions that guide statistical decisions, beginning level statistical analyses, and how all of these are applied in the field of educational leadership. May be repeated up to 3 credits. Consent of Instructor required.

ELA 623. Qualitative Research I
3 Credits
Explores qualitative research methods and models and their application in the field of educational leadership. May be repeated up to 3 credits. Consent of Instructor required.

ELA 630. Concepts of Leadership in Education
3 Credits
Survey of concepts of leadership in general and educational leadership in particular. Consideration of implications for practice. May be repeated up to 3 credits. Consent of Instructor required.
ELA 645. The Professoriate  
3 Credits  
The purpose of this course is to explore the body of scholarly knowledge and research appropriate for the study of American higher education, the context in which teaching and learning occurs, and faculty's roles in the process. We will discuss the number, variety, and purpose of the various types of institutions; the different roles that faculty members play within these institutions; how faculty work is assessed and valued within the outside of the university; administrative regulations related to faculty work; current issues related to the general state of the professoriate; as well as how does one prepare to enter the professoriate.

ELA 650. Higher Education Law  
3 Credits  
This advanced course is designed to review the impact of the judiciary on higher education. The legal standing of institutions of higher education on issues of staff rights, student rights, and tort liability will be addressed. In addition, the impact of local ordinances, state and federal laws and regulations will be examined. Consent of Instructor required.

ELA 655. Higher Education Finance and Funding  
3 Credits  
This advanced course examines the impact and process of financing and funding higher education. The course is an examination of higher education finance as it relates to operational budgets, capital budgets, and policy issues which impact the financing of higher education. Consent of Instructor required.

ELA 670. Advanced Internship  
1-6 Credits  
For those pursuing an advanced degree to meet the field work requirement. To bear an appropriate subtitle. May be repeated up to 6 credits. Consent of instructor required. Restricted to: ED majors. S/U Grading (S/U, Audit).

ELA 671. Foundations of Educational Administration  
3 Credits  
Advanced course about the political, economic, and social forces on policy making and governance of Pk-12 and postsecondary education. May be repeated up to 3 credits. Consent of Instructor required.

ELA 676. Educational Financial Management  
3 Credits  
This advanced course offers an overview of economic and financial concerns relating to the public school system of the United States. Consent of Instructor required.

ELA 679. Public School Law  
3 Credits  
Advanced course in which the legal processes of education, major court decisions, and the legislative process will be studied. Consent of Instructor required.

ELA 682. Quantitative Research II  
3 Credits  
Intermediate quantitative methods of research, statistical analyses, and their application in the field of educational leadership. May be repeated up to 3 credits. Consent of Instructor required. Restricted to Doctoral students only.  
Prerequisite(s): ELA 622.

ELA 683. Qualitative Research II  
3 Credits  
Advanced qualitative methods of research and implementation in the field of educational leadership. May be repeated up to 3 credits. Consent of Instructor required.  
Prerequisite(s): ELA 623.

ELA 685. Elements of Research  
3 Credits  
Advanced survey and analysis of research methods and designs focusing on sound educational research and its presentation. Consent of Instructor required.

ELA 689. Evaluation Design in Education  
3 Credits  
Advanced course that focuses on evaluation and accountability models; application to educational programs. Consent of Instructor required.

ELA 693. Dissertation Seminar  
3 Credits  
Same as BIL, C EP, ECED, EDUC, RDG, SPED 693. Consent of Instructor required.

ELA 698. Selected Topics  
1-6 Credits  
Offered under various subtitles which indicate the subject matter covered. May be taken for a maximum of 6 credits per semester and overall total: May be repeated up to 9 credits.

ELA 700. Doctoral Dissertation  
9 Credits  
Dissertation. Minimum of 3 credits per regular semester. May be taken for a maximum of 36 credits. Consent of instructor required.

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