

# TRANSFER STUDENTS

## General Requirements for Transfer Credits

Credit will be awarded for transfer courses as follows:

- Grades earned in courses taken at other institutions are not included in the calculation of the NMSU GPA, except for grades earned by approved National Student Exchange students.
- A grade of D or better is required to grant NMSU credit for courses identified as having an NMSU equivalent.
- Colleges or departments may require a grade of C- or higher for courses required in their programs.
- Each college determines which transferred courses are applicable toward a degree or a minor.
- Transcripts may need to be reevaluated when students transfer from one NMSU campus or College to another.
- Currently enrolled students must obtain prior approval from their academic department head and dean before courses taken at another institution will be applied toward meeting NMSU graduation requirements.

## Student Responsibility

Planning for effective transfer with maximum efficiency is ultimately the student's responsibility. Responsible transfer planning includes early and regular consultation with the intended degree-granting institution to assure that all pre-transfer coursework will meet the requirements of the desired degree.

NMSU maintains a database (<https://miniapps.nmsu.edu/transfer/>) of commonly transferred courses from numerous institutions. Courses included in the database at the time the student is admitted to NMSU will automatically transfer to NMSU, provided the student follows all guidelines (see Currently Enrolled NMSU Students below). If a transferred course does not exist in the database, it is the student's responsibility to provide the departmental faculty with sufficient materials (e.g. catalog description, syllabi, etc.) to determine if any of the department's courses may be equivalent to the credits being transferred.

## Currently Enrolled NMSU Students

Currently enrolled students must obtain prior approval from their academic department head and dean before courses taken at another institution will be applied toward meeting NMSU graduation requirements.

## Religious Center Courses in Religion

Courses in religion, offered by the various religious centers through higher educational institutions with which they are affiliated, are open to all students and these or similar courses from other colleges/universities may be transferred for elective credit ("E") to NMSU. Registration for these courses is separate from the NMSU System's registration and is conducted by the religious center offering the course.

No more than 6 credits in such courses may be transferred to NMSU. To transfer earned credits to NMSU, the student must do the following:

1. Obtain written approval from the student's department head and academic dean prior to registration for the course

2. Count the credit in the course as part of the total semester load
3. Upon completion of the course, request that the institution granting the credit send a transcript of the credit to the Undergraduate Admissions Office at NMSU-Las Cruces.

## Graduate Transfer Credits

For more information about transferring graduate credits please visit the Graduate School section of this catalog.