STUDENT RESOURCES

Academic Advising
The Student Services Office offers centralized academic advising throughout the academic year to meet the needs of its student population. Academic advising is an ongoing, shared partnership between a student and an adviser that focuses on helping the student identify, plan and achieve academic, career and life goals.

Advisers provide academic advising services to all students and prospective students for programs offered at NMSU Grants, as well as advising information for students transferring to NMSU Las Cruces or any other college or university in the state of New Mexico.

In an academic advising session students and advisers engage in:
- Developing an awareness of values, interests, abilities, skills, and potential
- Identifying academic, career and life options and goals
- Choosing an academic program
- Strategically planning out steps toward graduation
- Identifying effective academic study skills and habits
- Solving problems that impede progress toward an academic goal
- Referrals to appropriate campus and community resources
- Learning how to use the my.nmsu.edu (http://my.nmsu.edu) portal, the STAR degree audit, and FAFSA online
- Selecting courses
- Registering for courses
- Referrals to scholarships, internships, and employment opportunities

Program managers and faculty are also available for specific program and course questions. Refer to posted office hours to make an appointment with program managers and faculty.

When to Seek Advising
New Students will meet with an adviser and register for courses prior to their first semester. Students with a “hold” will also need to meet with an adviser.

Transfer and readmitted students should meet with an adviser their first semester. Upon transfer evaluation of prior credit, students will also meet with an adviser.

Continuing students should plan ahead and meet with their adviser every semester well in advance of continuing student registration. Students nearing the completion of their certificate or degree should meet with an adviser at least one semester prior to graduation.

Adult Education (AE)
The Adult Education program at NMSU Grants provides instruction to adults (16 and over) in High School Equivalency (HSE) test preparation in either the GED or HiSET battery of tests; pre-high school and basic skills in English, reading, and math. Upon enrollment of the program, learners’ skills are assessed and a learning plan is developed based on assessment results. Learners work on skill development through small group classroom instruction, computer-based learning, tutoring, and/or self-study. All services are free of charge except the costs of the HSE tests. Enrollment requires a New Mexico ID or driver’s license and a Social Security card. Learners under 18 must have parental and school board permission. Interested adults are encouraged to call the Adult Education Office at (505) 287-6662.

Bookstore: Online Bookstore
NMSU Grants utilizes textbook services through an online bookstore. Barnes and Noble College Bookstore is your official source for textbooks required by NMSU Grants. Refer to the current Schedule of Classes for information and visit: Barnes and Noble College Bookstore (http://nmsulascruces.bncollege.com)

Campus Activities
Student Services offers involvement outside the classroom, an essential component of the student’s academics. Campus Activities collaborates with campus and community entities to create opportunities for student involvement, group and individual leadership, and personal development through participation in Student Organizations.

Career Services
NMSU Grants: Student Services is available to assist students in career planning and assessment. A limited listing of current employment is maintained in our office. Students are encouraged to check the career bulletin board, which is kept current. Assistance with resume writing and interviewing techniques is available through resources in the Adviser’s Office, individually by appointment, at the Student Success Center, room 125, or the Writing Center, room 123, in Martinez Hall. Focus2, and educational planning system, is available in the Student Success Center for students.

Cooperative Education and Internship Program
Today’s competitive employment market necessitates that students gain practical experience related to their major before they finish their college degree. This experience is called Experiential Learning.

NMSU Las Cruces enjoys a national reputation for its Cooperative Education (Co-op) and Internship Program, which contributes to students’ total educational experience and realization of career goals by integrating academic theory and practical application on the job. Co-op and Internship assignments provide varied work experiences with employers from business, industry, government and nonprofit organizations. All Co-op work assignments are for continuing full-time students, and must be completed prior to graduation. Each semester (spring, summer, & fall) that a student participates in an approved Co-op a notation is placed on his/her permanent academic transcript.

Students may register full-time for the alternating plan, working one of more work phases throughout the U.S.; each work phase will last the duration of an academic semester. Work phases are separated by at least one semester of full-time on-campus classroom instruction. Note: While on an alternating work phase, students are afforded full-time academic status with the university, which protects enrollment status, financial aid
and other student eligibilities, whether they are registered for any credit or not.

Continuous academic enrollment can be maintained through the parallel plan, wherein a student works part-time (approximately 20-29 hours per week) concurrent with full-time enrollment. Employers are generally located within commuting distance of the university.

In addition to gaining academically related work experience, Co-op students establish positive work ethics, receive remuneration for their educationally related experiences, and also may potentially arrange for course credit through an academic department.

Experiential Learning also includes internships. Internships vary in definition based on the employer and can be one-time or multiple semester work assignments that may or may not be curriculum-related, short or long duration and are paid or unpaid. Internships may qualify for the NMSU Cooperative Education and Internship program, if they meet the program requirements. Approved internship work assignments for continuing full-time students must be completed prior to graduation. Each semester (spring, summer & fall) that a student participates in an approved part-time or full-time Internship a notation is placed on his/her permanent academic transcripts. Internships may earn academic credit through the approval of an academic department.

All students interested in Cooperative Education or Internships must first register with the Cooperative Education and Internship Program office located in Career Services, Garcia Annex. Registration includes an NMSU AggieCAREER Manager Account and an advising session.

For more information contact the
Cooperative Education and Internship Program
MSC 3509, PO Box 30001
Las Cruces NM 88003-8001
(575) 646-4115
Email: coop@nmsu.edu.
http://careerservices.nmsu.edu

NMSU GRANTS: Information is available on internship opportunities offered by government, nonprofit organizations, and business/industry. During the summer months and throughout the academic year, interns may arrange for academic credit for internships. Speak with an adviser in Student Services for information.

NMSU Grants Cooperative Learning Program, also known as “Co-op”, provides degree-related work experiences with employers from the surrounding area. The program contributes to the students’ total educational experience and realization of career goals by integrating theory and practical application. For more information, students are encouraged to contact the Program Manager and refer to the program of study in the Catalog.

Counseling and Student Development

The Counseling Center at NMSU Las Cruces provides students and the campus with a variety of services including individual, couples and group counseling, crisis intervention, career counseling, outreach programs and consultation. We assist students that are dealing with issues such as relationship concerns, depression, anxiety, stress management, trauma and self-esteem. All services are strictly confidential and are free. The Counseling Center is located in Garcia Annex Room 100, and is open Monday through Friday, 8am-5pm and other times as needed. The Counseling Center is staffed by professional counselors and psychologists and is accredited by the International Association of Counseling Services, Inc.

The Career Exploration Center, in Room 132 of Garcia Annex provides students with assistance in career choice and selecting an appropriate area of study. Monday-Friday, 8am - 5pm by walk-in or appointment. For more information check our web site at http://nmsu.edu/~counsel/.

WAVE: Wellness, Alcohol and Violence Education Program is comprised of the Choices program that provides campus organizations, classes and other groups with information concerning the decisions that surround drinking alcohol and provides presentations on sexual assault and violence prevention.

Social Work Services (accessed through the Counseling Center at (575) 646-2731 provides assistance in locating community resources such as food, shelter, health care, child care or locating financial assistance when a student’s educational goals are impeded by a lack of such resources. Social Work Services operates the Aggie Cupboard, an on-campus food pantry that provides free and confidential service to NMSU students, faculty and staff. For questions regarding the Aggie Cupboard, please contact Lori Haussamen at mlori@nmsu.edu. For more information contact Counseling and Student Development at:

MSC 3575, PO Box 30001
Las Cruces, NM 88003-8001
Phone: (575) 646-2731
http://counselingcenter.nmsu.edu/

NMSU Grants: Personal and relationship problems can occasionally interfere with your studies. A counselor is available for short term counseling for students whose difficulties are school related and temporary in nature. The counselor will also provide appropriate community referrals for students needing services other than brief interventions. The counselor is available to faculty and staff, as well as for interventions or assessments which may be needed for disruptive or distressing circumstances on campus. The counselor is available in Student Services, Room 05, Martinez Hall.

Distance Education

The Office of Distance Education extends New Mexico State University’s reach beyond traditional programs to provide opportunities for students to meet their academic, professional and personal learning goals. Distance Education courses from NMSU are delivered using the most innovative technology and methods available, including web-based technologies, ITV (Interactive Television), faculty exchanges and off-site classes.

Distance Education (DE) programs are designed to serve students who live a significant distance away from the Las Cruces campus or have scheduling conflicts due to family or work obligations and often find distance education as the best solution to educational advancement. DE at NMSU is defined as the formal education process of delivering instruction so students physically remote from the campus of program origin and/or instructor may participate. Distance education degree programs at NMSU are delivered using a variety of formats including 100% online, or combinations of ITV online and face-to-face instruction at the Las Cruces campus or off-site locations such as NMSU community college campuses. Visit http://distance.nmsu.edu/degree-programs/ for a complete listing of programs.

For further information, contact the Office of Distance Education (ODE) located in Milton Hall, room 185. Contact ODE by calling (575) 646-8231,
or email: distance@nmsu.edu. For current information, visit: http://distance.nmsu.edu/.

Bachelor's Degree Completion Programs
All undergraduate degree programs offered through NMSU are bachelor degree completion programs. These programs require that students have all lower-division (100 and 200 level) credits completed before admittance into the program. Bachelor degree completion programs normally require two years of 300 and 400 level upper-division coursework to finish. The undergraduate degree completion programs vary in delivery format. Some are 100% online; some use web-based delivery and online and some use online combined with face-to-face or ITV instruction at off-site locations such as NMSU community college campuses. Visit http://distance.nmsu.edu/apply/transfer-students) in the Educational Services Building, room 6. Contact information: Cruces’ Transfer Center. The Transfer Center in Las Cruces is located

Bachelor of Business Administration (General Business and Marketing)
Bachelor of Criminal Justice
Bachelor of Family and Child Sciences
Bachelor of Information and Communication Technology
Bachelor of Individualized Studies

Off-Site/Extension Programs
Distance education programs listed under this category are delivered primarily face-to-face at off-site/extension locations. Often, these courses will enhance instruction and learning with technology. Programs are located at NMSU two-year and Albuquerque Center campuses, as well as other locations throughout the state. Several degree programs are available at one or more off-site/extension locations. Visit http://distance.nmsu.edu/apply/transfer-students) for a complete listing of programs.

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Technology-Based Programs
Distance Education programs listed under this category are delivered primarily using distance learning technologies. In some cases, programs may require brief residencies on the Las Cruces campus for orientation, assessment, or other activities. Technologies used to deliver distance education at NMSU include:

- Instructor Canvas - the learning management system enables instructors to utilize the internet in the delivery of a course
- Adobe Connect - the web-conferencing system, offers a synchronous Web delivery solution for conducting virtual or live classroom events through the Web
- Instructional Media Services - provides course delivery primarily through ITV. However, a variety of synchronous and asynchronous technologies may also be used. Courses may use what is known as a "blended approach" to instruction by integrating two or more types of technologies shown above to promote engaging and effective learning.

NMSU Grants: Advising is available for transitioning to a Bachelor’s degree program through NMSU Grants Student Services and NMSU Distance Education. As a student is nearing completion of an Associate's degree, the student will be referred to a College advisor or NMSU Las Cruces’ Transfer Center. The Transfer Center in Las Cruces is located in the Educational Services Building, room 6. Contact information: (575) 646-8011, transfer@nmsu.edu. Transfcenter.nmsu.edu (http://admissions.nmsu.edu/apply/transfer-students)

Bachelor's Degree Completion Programs Through Distance Education
- Bachelor of Arts (BA) in Sociology
- Bachelor of Arts (BA) in Gender and Sexuality Studies
- Bachelor of Business Administration (General Business and Marketing)
- Bachelor of Criminal Justice
- Bachelor of Family and Child Sciences
- Bachelor of Individualized Studies
- Bachelor of Information and Communication Technology
- Bachelor of Science in Nursing (BSN)

Applying NMSU Grants Degrees and Credit towards Bachelor's Degree Programs
Many NMSU Grants courses apply toward Bachelor's degree programs at NMSU and other universities. When planning to transfer, it is best to consult with advisers at both NMSU and the university you have chosen.

The following programs offered at NMSU Grants articulate with bachelor’s degree programs at NMSU.

- Associate of Arts Degree to all departments in the NMSU College of Arts and Sciences
- Associate of Science Degree to all departments in the NMSU College of Arts and Sciences
- Criminal Justice to the Department of Criminal Justice in the NMSU College of Arts and Sciences
- Early Childhood and Education programs to the NMSU College of Education
- Pre-Business to all departments in the NMSU College of Business
- Social Services to the College of Health and Social Services & College of Arts & Sciences
- Computer Technology to the NMSU Information and Communication Technology Department, College of Engineering.

ID Card Services
The NMSU Aggie I.D. card is the primary source of student identification for the campus. The I.D. card is available in Student Services’ Admission Office. The first card is free; replacement cards are $25.

Information and Communication Technologies
Information and Communication Technologies (ICT) provides the university community with the computing resources and services that support the educational, research, and public service missions of the university. The resources include NMSU’s central computing systems, the network that supports the systems and the wired and wireless functionality through which the internet is accessed. ICT operates the student computer labs found throughout the main campus, manages computer checkout, network registration of computers required for access to the NMSU network, discounts for purchases of computers and Aggie print at the university. ICT also provides support for NMSU technology users thorough its Help Desk.

For further information, contact:
Information and Communication Technologies (ICT)
The intent of these general computer use guidelines is to define broad categories of use that are not acceptable, not to provide an exhaustive list of inappropriate or unacceptable uses. Based on guidelines noted in this document, NMSU Grants officials may at any time make determinations that specific uses are or are not appropriate or acceptable. If asked by an NMSU Grants official, you must be prepared to present a course syllabus and/or assignment that would necessitate acceptable use. If asked by an NMSU Grants official, you must be prepared to present a course syllabus and/or assignment that would necessitate acceptable use. If asked by an NMSU Grants official, you must be prepared to present a course syllabus and/or assignment that would necessitate acceptable use.

Acceptable Use

The intent of these general computer use guidelines is to define broad categories of use that are not acceptable, not to provide an exhaustive list of inappropriate or unacceptable uses. Based on guidelines noted in this document, NMSU Grants officials may at any time make determinations that specific uses are or are not appropriate or acceptable. If asked by an NMSU Grants official, you must be prepared to present a course syllabus and/or assignment that would necessitate the use of computers for activities otherwise deemed as unacceptable by these guidelines. It is not acceptable to use the college's computer equipment or facilities:

- To copy or attempt to copy any software or files without authorization.
- To illegally download music, movies, or games.
- To distribute unauthorized software.

General Rules

- Food and drink are not allowed in the computer labs, including the Cyber Café.
- Student work is to be saved on CD, USB flash drive, online cloud storage or emailed to oneself. Personal files left on the computer will be deleted.
- Computers are available on a first-come, first-serve basis.
- Use of computers is limited to two hours. Users working for more than two hours can be asked to relinquish their computer to users who are waiting.
- NMSU Grants is not responsible for personal items left unattended.
- Be considerate of others by keeping noise and other disruptions to a minimum.
- All cell phones are to be turned off or set to silent while in the lab.
- Printing is limited to the WEPA printing station, students are responsible for purchasing their print cards.
- Children are not allowed in the college’s open laboratories. Children 14 years up through age 18 may use the Cyber Café and library computers for educational purposes if accompanied by a parent or guardian.
- Headphones must be used at all times when listening to any form of audio materials and must be set at a level that does not disturb others around you. Students are responsible for providing their own headphones.
- Users are not allowed to remove any college hardware, software, or data without permission.
- Do not modify or attempt to modify system configurations or hardware without authorization.

The use of NMSU Grants computer technology is a privilege extended to all users. Inappropriate or unacceptable use of this technology may result in loss of this privilege.

College IT personnel may monitor information on the computer networks or on individual computers or computer systems. Complaints of possible inappropriate or unacceptable use will be investigated. Complaints regarding violations of acceptable use policy should be forwarded to the IT Department.

The open and library labs have their own specific computer use guidelines. Please read them before using of their computers.

Students may refer to: https://ict.nmsu.edu/standards-and-guidelines/ for additional NMSU security, policies, and guidelines.

New Mexico State University Library

The NMSU Grants Library

Believing in the mission statement of the NMSU Grants campus, the Library and Learning Resources is dedicated to fulfilling the varied information needs of the students, faculty, and members of the community. It strives to provide equitable access and instructional support to facilitate academic achievement and personal growth.

NMSU Grants Computer Usage Guidelines

NMSU Grants provides three computer labs for student use only located in Room 121 (Drafting – CAD), Room 307 (Computer Science) and Room 127 (Student Success Center). The Computer Science, and CAD labs are available only during class time or for majors on an individual basis. The computer lab in the Student Success Center (SSC) is an open lab available to all students, but is not available for public use. The hours for the SSC open lab change from semester to semester and are posted on the door.

NMSU Grants also provides computers for public and student use in the library and the Cyber Café. The hours for these two locations are posted and change based on whether classes are in session or not. Although these computers are available to the general public, NMSU Grants student use takes priority.

NMSU Grants is a completely wireless campus. Wireless access is available everywhere on campus. To gain access to the wireless network, you can either contact the IT Department or view one of the four information screens that are located on campus. You must have antivirus software installed on your laptop to gain access to NMSU Grants wireless network.

NMSU Grants provides computer technology, including Internet access for educational purposes and to facilitate other activities necessary for the efficient operation of the institution. The college intends that this technology will be used in a manner which:

- Is conducive to learning;
- Is free of illegal acts;
- Shows respect for the rights and dignity of others.

Acceptable Use

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- For any illegal purpose or act.
- To transmit harassing, indecent, obscene, discriminatory or fraudulent materials or messages.
- To transmit or receive any materials in violation of either state or federal laws (e.g. copyright laws).
- To send fraudulent or forged email messages using the account of another person.
- To harass another user or violate another user's rights.
- To access pornography or other offensive or inappropriate material.
The Library strives to maintain high standards of performance and development of library services, and is committed to the concept of academic freedom.

The librarian and staff are available to answer all inquiries into resources, and to provide assistance and instruction in their use.

**Learning resources**

Library services are available at the Grants Campus, by electronic access at our outreach centers and through the web. The NMSU Grants Library has print and media resources supporting the academic programs; it licenses EBook, Research databases, Reference resources, and Periodical databases which can be accessed on or off campus through the web. The Library supports the college curriculum in order to foster student success and regards itself as a primary resource both physically and remotely, for supporting students, staff and faculty in their information needs.

The Library has over 31 thousand physical items, 29 databases, newspapers, periodicals, computers, laptops, e-readers, individual study kiosks, scanning and printing resources. The Library houses a Special Collection of books and materials specific to New Mexico, as well as state legal materials.

The Library provides classroom and group research instruction as well as individual research consultation.

Library users may refer to its website for current information on location, services, collections, instruction, exhibitions and programs. NMSU Grants Library (https://grants.nmsu.edu/library)

The New Mexico State University Las Cruces Library is a Destination for Discovery that offers access to rich content and research-level collections in two library facilities located in the heart of the campus. Zuhl and Branson libraries house over 1.8 million items and provide electronic access to scholarly journals and databases for both general academic and discipline-specific research. View the large geological collection and artworks on display at Zuhl Library and explore historical collections within the Archives and Special Collections Department at Branson Library. Reference assistance and research support are provided by a team of faculty and staff dedicated to student learning and success. There are a variety of study areas available including quiet and group spaces, some of which can be reserved. Over 100 PCs, scanners, laptops, and other resources are available for students to use. More detailed information may be found at http://lib.nmsu.edu.

**New Student Orientation**

New Student Orientation is mandatory for all new students at NMSU. Transfer and readmissions are welcome and encouraged to attend at NMSU Grants. Students will learn about college life, campus resources, policies, and ultimately register for their courses at Orientation. Campus Tours are offered. See an Advisor in Student Services to schedule your Orientation.

For information, please contact the Aggie Welcome and Orientation Office at (575) 646-4496 or (575) 646-8038 and can be reached via email at awo@nmsu.edu or http://awo.nmsu.edu. NMSU Grants students may contact Student Services for scheduling and information: (505) 287-6628.

**Small Business Development Center**

The Small Business Development Center (SBDC) is located at 701 E. Roosevelt Ave., in Grants. The SBDC offers no-cost counseling and low-cost training for all types of business at any stage of business development. The SBDC is designed with the small business person in mind. Whether in business for some time or just starting out, the SBDC can help address challenges encountered by small business owners. As a member of the New Mexico Small Business Development Center Network, SBDC's experienced staff can provide assistance in the following areas:

- Explore business ownership opportunities in Cibola County
- Start a new business or make an established one more efficient and profitable
- Create alternatives for solving problems
- Measure your success potential
- Improve your management skills
- Access a wealth of business resources

**Specialized Consulting**

SBDC staff is available for specialized consulting to help business owners develop an individual plan for your business. Staff will help create alternatives to solve business-related marketing problems and offer assistance for effective record keeping, accounting, and inventory control.

**Business Education**

The SBDC offers individualized counseling in accounting, marketing, and various aspects of management that can help you avoid costly mistakes. Counseling can take place at the SBDC Center or the business location. Seminars and workshops are available to improve business and management skills. For more information, contact the SBDC at (505) 287-6688.

**Small Wonders Child Care Center**

This private daycare operates on the NMSU Grants Campus and is available for student, faculty, and staff families as well as the public. There is frequently a waiting list for all ages and you are encouraged to contact the Director as early as possible. For more information, call Small Wonders Child Care Center at 287-8373.

**Student Accessibility Services**

Students Accessibility Services (SAS) in Las Cruces coordinates university efforts, to provide access and opportunity to students with disabilities, including students who have disabilities that are apparent and non-apparent. Students wanting to learn more about services or accommodations available to those with a documented disability should contact the SAS office. Advanced notice in planning services is strongly encouraged. NMSU is committed to providing an accessible institution to all individuals.

For more information, please visit the SAS office in:

Students Accessibility Services (SAS)
Corbett Center, Room. 208
MSC 4149, PO Box 30001
Las Cruces, NM 88003-0001
(575) 646-6840
sas@nmsu.edu
http://sas.nmsu.edu
NMSU Grants students may contact the Vice President for Student Services at (505) 287-6628. Petition Request forms are available and will be processed for students at the start of each new semester.

**Student Social Code of Conduct**

The policies and procedures related to student social conduct are published in this Catalog. Student Social Code of Conduct (http://catalogs.nmsu.edu/grants/student-social-code-conduct). The Vice President for Student Services serves as the NMSU Grants Discipline Officer for student non-academic misconduct. The Vice President for Academic Affairs serves as the Hearing Officer for academic misconduct.

**Children on Campus**

Children should not be left unattended anywhere on campus, including the Cyber Café, Library, and Student Lounge. Refer to the Computer Usage Guidelines for additional information. Occasionally faculty may permit children in the classroom, however the student must discuss this with their instructor prior to class and this would be an exception. NMSU Grants offers childcare opportunities (at cost) to students, faculty and staff. Children ages 2–12 may be enrolled in the campus-based child care facility. For more information on child-care, please phone Small Wonders Child Care Center at 287-8373.

**Student Government/Student Activities**

The Associated Student Government (ASG) has been established to provide students with a vehicle to provide input to administrators, organize and support student activities, and assist with various campus events. Clubs, based on various student interests and activities, are established each year. Examples include Phi Theta Kappa, Native American Club, Student Business Club, and others. To find out more about getting involved in student government or the various clubs, go to grants.nmsu.edu (http://grants.nmsu.edu) or Student Services office at 287-6628.

**Student Success Centers**

**NMSU Grants Student Success Center**

*Our Mission:* To facilitate student success by providing technology, individual support, and resources that enable students to excel. *Our Vision:* To advance the mission of NMSU Grants through innovating, training, and support.

The Student Success Center provides support to students through peer mentoring and professional tutoring. Our peer mentors are here to assist students with questions, connect students with academic and campus resources, and assist with any challenges a student might encounter. Our professional tutor supports students with college course work in the sciences and general studies. There is a study area with a resource library available for individual or group study. The study area is also a place for instructors to have their "office hours" for students to visit them. There is a viewing area; this area is for class presentations, film viewing, workshops, learning sessions and topics of the month with discussions by presenters. The Student Success Center and offers high speed Wi-Fi and a quiet place for students to do assignments and research. There are desktop computers and laptops available for use in the Student Success Center.

It is the objective of the Student Success Center to serve as a place for our students in pursuit of academic excellence.

Connect with us in Martinez Hall, room 125 or call us at (505) 287-6691 or go to the website: Student Success Center (https://grants.nmsu.edu/students/student-success-center) Hours of operation are subject to NMSU Grants semester scheduling.

**New Mexico State University Las Cruces** offers a variety of learning assistance, advising and tutorial services via the Student Success Center. The Student Success Center provides services to assist NMSU students in reaching their academic potential. The Student Success Center provides study skills assistance in such areas as time management, memory, concentration, note taking, reading, test preparation, test taking, math/science study skills, speed reading, critical thinking, financial literacy, as well as graduate school and professional skills test preparation. The services are available to students in the following formats:

1. Individualized assistance is provided to any student who walks in at The Student Success Center.
2. Degree credit is offered under

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<tr>
<th>Prefix</th>
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<tbody>
<tr>
<td>UNIV 110</td>
<td>Personal Learning Skills I</td>
<td>1-3</td>
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<tr>
<td>UNIV 112</td>
<td>Academic and Personal Effectiveness</td>
<td>2</td>
</tr>
<tr>
<td>UNIV 113</td>
<td>Speed Reading</td>
<td>1</td>
</tr>
<tr>
<td>UNIV 150</td>
<td>The Freshman Year Experience</td>
<td>3</td>
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<tr>
<td>UNIV 300</td>
<td>Preparing for the Graduate Record Examination</td>
<td>1</td>
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<tr>
<td>UNIV 350</td>
<td>Peer Education</td>
<td>3</td>
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<td>UNIV 395</td>
<td>Independent Study</td>
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3. Learning strategies and study-skills workshops provide quick assistance in one-hour presentations offered throughout the semester.

4. Professional and graduate school workshops provide development in such areas as speed reading, getting into graduate school, preparing for the GRE, GMAT, LSAT, MCAT, or NMTA.

5. Student Success Center staff provides outreach presentations on learning and study-skills topics to classes, programs and organizations on campus.

6. Cross Campus Advising assists students with academic advising, changing or exploring majors, seeking connections within a college or needing assistance navigating administrative procedures at the University.

7. The Campus Tutoring Service (CTS) provides walk-in and online tutoring at no charge; and the QuickConnect Early Alert and Intervention Program is an early warning and intervention system, utilized by faculty, focused on first-year students.

For comprehensive information on all programs and services offered by the Student Success Center please visit us at the Hardman and Jacobs Undergraduate Learning Center Room 128, call (575) 646-3136, or review our services online at http://ssc.nmsu.edu.

**Testing Services**

**Testing Services at NMSU Grants**: The Testing Center upholds the mission, vision and core value of NMSU Grants; through, testing services
offered by providing responsible quality assurance testing for the faculty, students, and community members.

- Accuplacer: College Board Assessment for College Placement, including remote proctoring
- ACT: American College Testing
- ACT Work Keys - ACT National Career Readiness Exam - Certificate
- College Proctored Exam: all NMSU class exams, including remote proctoring for non-NMSU exams
- GED - Pearson VUE GED Testing Service for the High School Equivalency
- Hi-Set - Educational Testing Service for the High School Equivalency
- Pearson VUE IBT Site: Professional Licensure and Certification Exams
- Prometric IBT SITE for the ASE: Professional Certification in Automotive Service of Excellence
- HESI A2 Assessment - RN entrance exam for NMSU School of Nursing BSN program
- FREE TO NMSU GRANTS STUDENTS: HESI A2 Practice Test - RN entrance exam
- FREE TO NMSU GRANTS STUDENTS: NES Essential Skills subtest I, II, III Practice Test - Teacher entrance exam

For more information, call us at (505) 287-6691 or stop by Martinez Hall room 125. To set up a proctor request or see the hours of operation go to the website: Testing Center (https://grants.nmsu.edu/testing-center)

Testing Services at Las Cruces provides test information and registration materials for the following tests:

- American College Testing Assessment (ACT);
- College Level Examination Program (CLEP);
- High School Equivalency (HSE);
- General Education Development (GED) and HiSet; Graduate Management Admission Test (GMAT);
- Graduate Record Exam (GRE);
- Miller Analogies Test (MAT);
- Pearson VUE Test Site;
- PRAXIS Series;
- Pre-Professional Skills Test (PPST);
- New Mexico Teacher Assessments;
- and others.

For more information contact:

Testing Services
MSC 3DA, PO Box 30001
Las Cruces, NM 88003
Phone: (575) 528-7294
http://dacc.nmsu.edu/testing

Title V

Title V programs are funded by the Department of Education to serve Hispanic Serving Institutions, such as NMSU Grants, and low income college students. Our program is focused on providing assistance to students through math tutoring, writing consultation, and technical support. Title V is also supporting faculty who are redesigning key courses to ensure that students have access to state of the art technology and instructional methods. This is a five year grant which ends in September of 2019. We are doing our best to make changes that are sustainable and will be integrated well into the future.

Visit us at the Writing Center (https://grants.nmsu.edu/writing-center) in Room 123 for an in-person appointment or schedule an online consultation.

Follow our Facebook page for upcoming events and workshops! We help with:

- Argumentative papers
- Lab reports
- Resumes and cover letters
- Personal statements for scholarships
- Fiction and poetry

Need help with your math classes? Contact the Math Lab for professional math tutoring help in Room 124 or online.