

GENERAL BUSINESS MANAGEMENT - CERTIFICATE OF COMPLETION

BMGT 205	Customer Service in Business	
	Credits	12
	Total Credits	22

(22 credits)

A Suggested Plan of Study

The contents of this roadmap may vary depending on initial student placement in mathematics and English. This is only a suggested plan of study for students, and is not intended as a contract. Individual student academic plans may vary. Please contact your academic advisor to create a plan that works for you. Course availability may vary from fall to spring semester and may be subject to modification or change.

NOTE: Students must earn a final grade of C- or better in all required Technical Requirements and Area of Interest courses and achieve a cumulative grade-point average of at least 2.0. A grade of C- or better is required in ENGL 1110G Composition I and designated Mathematics courses.

Students must complete all University certificate requirements, which include: General Education requirements and elective credits to total at least 22 credits. Developmental coursework will not count towards the degree requirements and/or elective credits, but may be needed in order to take the necessary English and Mathematics coursework.

Semester 1		Credits
Area I: Communications - English Composition Level 1		4
ENGL 1110G	Composition I	
Area II: Mathematics		3
MATH 1130G	Survey of Mathematics	
BUSA 1110	Intro to Business	3
Credits		10
Semester 2		
MGMT 2110 or BMGT 140	Principles of Management or Principles of Supervision I	3
Choose three from the following:		9
Finance and Banking Services		
BMGT 112	Banks and Your Money	
BMGT 225	Introduction to Commercial Lending	
BMGT 232	Personal Finance	
General Management		
BMGT 248		
BMGT 250	Diversity in the Workplace	
BMGT 277	Entrepreneurship II - Small Business Management	
BMGT 280	Introduction to Human Resources	
BMGT 282	Introduction to International Business Management	
BMGT 285	Introduction to Manufacturing Operations	
BMGT 286	Introduction to Logistics	
BMGT 287	Introduction to Export/Import	
Retail Marketing and Sales		
BMGT 126	Retail Management	
BMGT 132	Principles of Selling	
BMGT 136	Forecasting Business Activity	
BMGT 138	Advertising	