

RESOURCES FOR STUDENTS

Advising

Individual academic advising is available to all current and potential students. Advisors help individuals understand and utilize placement test results, set and reach academic goals, decide upon a major course of study, select appropriate courses and facilitate successful transfer to a four-year institution. To make an appointment, go to <https://carlsbad.nmsu.edu/advising/>, visit Student Services in Room 111 of the main building, or call (575) 234-9221.

Pursue Your Ambitions Through Distance Education

Get ahead in your career with a nationally recognized and affordable education from New Mexico State University. Our expert faculty members deliver knowledge at your convenience. Our distance education programs are designed to serve students who may not be able to pursue an education through traditional means. Many programs are 100% online and our distance education courses are delivered using the most innovative technology and methods available, including web-based technologies, Interactive Television, faculty exchanges, and off-site classes.

Online Education that Works for You

NMSU offers 70+ online programs which include a variety of bachelor's, master's and doctoral programs, as well as certificate and licensure options. View [here](http://distance.nmsu.edu/) to learn more about distance education (<http://distance.nmsu.edu/>) at NMSU.

Online Courses at NMSU

NMSU offers online and weekend courses every semester. The Las Cruces campus courses are available online to meet most of the general education requirements for bachelor's degrees at NMSU. Additional general elective courses may be available on nights, weekends or online from other NMSU campuses. Search the course schedule (<https://courselookup.nmsu.edu/>) for a complete list of online course offerings by semester.

Note: If you are an international student interested in online courses please consult with the Office of International Student and Scholar Services (<http://iss.nmsu.edu/>) for guidance that may affect your eligibility to take online courses.

Degree Audit

Students have access to Degree Audit System (STAR) available through their student online account at <http://my.nmsu.edu>. To self-check progress toward a degree, students must select the college, the degree and the year they met the requirements. The reports are self-explanatory. See an advisor for assistance, if necessary.

Technology-Based Programs

Distance Education programs listed under this category are delivered primarily using distance learning technologies. In some cases, programs may require brief residencies on the Las Cruces campus for orientation, assessment, or other activities. Technologies used to deliver distance learning education include:

- Instructor Canvas – the learning management system, enables instructors to utilize the Internet in the delivery of a course
- Adobe Connect – the web-conferencing system, offers a synchronous Web delivery solution for conducting virtual or live classroom events through the Web

- Instructional Media Services – provides course delivery through a variety of synchronous and asynchronous technologies. Courses may use what is known as a “blended approach” to instruction by integrating two or more types of technologies shown above to promote engaging and effective learning.

ID Card Services

The NMSU Aggie ID Card is the primary source of student identification for the campus. The Aggie ID Card serves as a membership card for meals, Aggie Cash, as a key in some residential buildings, carries proof of eligibility for access to athletic events and allows for other student services. This information is added to your card after registration for classes and financial arrangements have been completed. Please visit idcard.nmsu.edu (<http://idcard.nmsu.edu>) for more information.

Aggie Cash is a pre-paid account that allows you to use your Aggie ID Card to make purchases at locations all over campus. The NMSU Enhanced Aggie ID Card allows your student card to also be your Wells Fargo debit card. The Business Office has the information you will need. For more information please contact us at (575) 234-9200.

Information and Communication Technologies

Information and Communication Technologies (ICT) provides the university community with the computing resources and services that support the educational, research, and public service missions of the university. The resources include NMSU's central computing systems, the network that supports the systems and the wired and wireless functionality through which the internet is accessed. ICT also provides support for NMSU technology users through its Help Desk. For further information, contact ICT at (575) 234-9448.

Student Accessibility Services

For a complete listing of services offered, please see section in Academic Support Services, Costs, Campus Resources, Student Activities. (<https://catalogs.nmsu.edu/carlsbad/academic-support-services-student-activities/>)

Student Life and Government

Although NMSU Carlsbad does not maintain dormitories, the Student Services Office can be instrumental in helping students locate suitable housing.

Academic programs and student activities at NMSU Carlsbad are available to all students without regard to race, ethnic origin, creed, religion, gender, sexual orientation, disability or national origin. Students who possess a disability that impacts a major life activity may request and receive academic accommodation assistance as appropriate.

To begin the process of securing academic accommodations, students must first self-identify with the Student Accessibility Services Coordinator in the Counseling and Student Development Center. Visit room 111 or call 234-9321 to make an appointment.

The provisions of this catalog are not regarded as a contract between the students and NMSU Carlsbad. The college reserves the right to alter, amend or revoke any rule or regulation and to otherwise change any provision or requirements when such action will serve the interests of the student or the college. Our policy is to give advance notice of such changes whenever feasible. Unless the change in a rule or regulation specifies otherwise, it shall become effective immediately. Without limiting the extent of its powers to alter, amend or revoke rules and regulations associated with its delivery of instruction and academic

support services, NMSU Carlsbad reserves the right to make changes in degree requirements in agreement with NMSU Las Cruces, by:

- **Altering the number of credits and/or courses required in a specific certificate or associated degree program;**
- **Delete courses;**
- **Amending courses by increasing or decreasing the credits of specific courses or varying the content of specific courses;**
- **Offering substitute courses in the same or cognate field; and/or**
- **Adding, altering or deleting academic programs, related offerings and support services.**

Whenever curricular changes alter an enrolled students' program and academic progress toward graduation, NMSU Carlsbad will make every reasonable effort to help that student complete his or her studies in a timely manner. Faculty and academic advisors may assist any enrolled student in planning a program of study. The final responsibility for meeting the requirements for graduation, however, remains with the student.

Testing Services

The Testing and Assessment Center, located in room 221 of the main building, administers the Accuplacer college placement test, the Heath Education Systems, Inc. (HESI) test, and the General Educational Diploma (GED) and High School Equivalency test (HiSET) exams. In addition, the center hosts certification testing by Prometrics for students completing the Certified Nurse Assistant Theory class. Test proctoring for students taking classes at other colleges or universities may be arranged pending staff availability and could include a fee. For more information about services, contact the Testing and Assessment Center at (575) 234-9322.