ADMISSIONS

A student may be accepted for undergraduate admission to NMSU Carlsbad as:

1. A degree-seeking student or
2. A non-degree student under the policies and conditions as set forth in this section.

Demonstration of Academic Competencies upon Entrance to NMSU Carlsbad

All entering students must complete required basic skills placement exams to determine their competency levels in Math, English and Reading prior to receiving course advisement or registering for classes. Based upon these scores and other relevant information (i.e. recent ACT scores, H.S. records), students are advised into the appropriate courses needed or required to address any academic skill weaknesses directly and as soon as possible after a student is admitted. All degree or certificate-seeking students are required to prove or establish basic skills competency before any official program degree or certificate may be awarded. Therefore, students who place into any developmental course upon completion of entry testing are encouraged to take and complete any required basic skills courses during their first year of enrollment at NMSU Carlsbad. Note that developmental educational courses are designated with the letter N and are calculated as part of a student's academic grade point, but though required, developmental courses may not be counted for credit toward an official degree or certificate plan.

New Student Orientation

All new, first-time degree seeking students and transfer students with fewer than 30 credits are required to complete Aggie Welcome & Orientation prior to advising and registration. Readmit students and transfer students with more than 30 credits are invited to attend if they wish. For information, please contact the Counseling & Student Development Center at (575) 234-9337.

How to Apply as a First Time Student

Qualifications for undergraduate admission to NMSU Carlsbad include the following:

Graduation from any U.S. high school or academy that is accredited by a regional accrediting association or approved by a state department of education or state universities.

Students who pass the GED test after January 1, 2002, need a score of 450 or higher. Students who passed the GED test between January 1, 1997 and January 1, 2002, need a score of 45 or higher. Students who passed the GED test prior to January 1, 1997, need a score of 40 or higher.

Students are required to submit applications for admission prior to registration. If transcripts are not received by the completion of registration, students must sign a “Non-Degree Conditional Agreement” to allow additional time for transcripts to be received. If transcripts are not received by the date set for conditional enrollment, the student will remain in non-degree status.

Students are encouraged to apply for admission to NMSU. When reviewing the admissibility of students, we consider many factors, including: High school GPA, test scores, dual credit coursework, leadership experience, community involvement, and other accomplishments. Applicants may be asked for additional information, including academic letters of recommendation, in support of their application.

Students graduating high school in 2016 or later.

Minimum high school requirements:

<table>
<thead>
<tr>
<th>Subject</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>English</td>
<td>4 units¹</td>
</tr>
<tr>
<td>Science</td>
<td>2 units beyond general science</td>
</tr>
<tr>
<td>Mathematics</td>
<td>4 units²</td>
</tr>
<tr>
<td>Foreign Language or fine arts</td>
<td>1 unit</td>
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</tbody>
</table>

¹ Must include at least 2 units of writing-intensive courses one of which must be a junior or senior level course.
² Completion of Algebra 1, Geometry, Algebra 2, and one additional math course.

How to Apply as GED or HiSet student

A student who is 16 years of age and has satisfactorily passed the GED is eligible for admission to NMSU Carlsbad. The student must provide an original transcript of the GED scores and go through the regular admission process.

How to Apply as a Home-School Student

Students enrolled in a home school program may be accepted to NMSU if they meet the requirements for regular or provisional admission as previously stated. In addition, the home school educator must submit a signed transcript or document that lists the courses completed and grades earned by the student as well as indicate the date the student completed or graduated from the home school program. Home school students who are New Mexico residents and wish to participate in the Lottery Success Scholarship program are required to submit official New Mexico GED test results in English.

How to Apply for the Aggie Pathway Program

Student Applicants who do not meet NMSU-Las Cruces admission requirements may apply to participate in the Aggie Pathway to the baccalaureate program at any of the NMSU community colleges. Aggie Pathway students may transition to the NMSU-Las Cruces campus after successful completion of any required developmental education courses and 24 degree credits with a 2.5 cumulative college GPA. Each student will follow an individualized study plan developed in partnership with an academic advisor that typically includes study skills courses, developmental education courses, and/or general education courses. For more information, go to http://aggiepathway.nmsu.edu/ or call (575) 646-8011.

How to Apply as a Non-degree Seeking Student

Non-degree admission is designed to meet the needs of mature, part-time students who do not wish to pursue a degree at this university. Courses taken in this status may not be used to meet university admission requirements. Students interested in using a non-degree credit for initial teacher certification or recertification in a new field need to contact the College of Education. Also students who wish to take a course without a graded credit may choose to audit courses with the consent of the instructor, provided the facilities are not required for regular students.

Students on non-degree status are ineligible to receive financial aid or student employment; nor are they eligible to participate in student government or intercollegiate athletics. They are also ineligible to receive benefits from any veteran's program.
Transcripts from previous institutions, high school, and/or results of college entrance exams may be required to assure readiness for university-level courses. A $20 nonrefundable, non-degree application fee is required. Non-degree students are subject to the same university regulations as regular students.

**How to Apply to the Nursing Program**

Entrance and enrollments to the nursing programs are limited. Special applications are required and may be obtained from the offices of the Nursing Program. In addition to meeting regular undergraduate admissions requirements, students must be selected into these programs. Nursing students are also required to take the HESI A2 and successfully complete a certified nursing assistant program to be eligible for entry into the program. Nursing majors must earn satisfactory grades.

**Changing from Non-Degree Status**

A non-degree student in good academic standing at NMSU must submit a formal application for a change of status from non-degree to degree seeking. Requirements to regular admission must be met. Non-degree students may not transfer more than 30 credits from this status to any undergraduate degree program with the exception of students participating in a high school concurrent enrollment program.

**How to Apply for Readmission**

Former students of NMSU, who have been out of school for more than two consecutive terms are required to make a formal application for readmission. Applications should be submitted to the Admissions Office at least 30 days before the opening of the semester or summer session for which the student plans to enroll.

A student who has attended other institutions during an absence must have official transcripts forwarded directly to the Admissions Office by the Registrar of each Institution and must be eligible to return to the college or university last attended. Transcripts must be received prior to the date or registration. Admission status at the time of readmission will normally be determined by previous NMSU academic standing. However, academic performance at other institutions attended during the applicant’s absence from NMSU may be taken into consideration in determining the student’s admission status.

**Opportunities for High School Students**

**How to Apply as a Dual Credit High School Student**

The dual credit program is designed to give high school students an opportunity to earn both high school and college credit through NMSU Carlsbad. Under the Dual Credit Master Agreement between NMSU Carlsbad and the local school districts, students enrolled in approved dual credit courses are eligible to have the full cost of tuition waived. Dual Credit participants do not have to pay for tuition or textbooks; however, students are responsible for any course-specific fees, such as lab or online fees. They may take a college level, career-technical course that will simultaneously count toward high school graduation and a certificate or associate degree.

To qualify for dual credit, students must be enrolled at Artesia, Carlsbad, Jefferson Montessori Academy or Loving High School at least half time. Students must have a minimum high school GPA of a 2.0. Sophomores and students with lower GPAs may be considered on a case by case basis.

To enroll students must submit a dual credit packet during the college registration period that consists of an NMSU Carlsbad admission application (required only for students who have not attended in a semester or more), dual credit form with course request and all necessary signatures and submit a high school transcript.

For additional information on dual credit please contact the dual credit coordinator at (575) 234-9276.

**Early College High School**

The Early College High School Initiative is designed to allow students to simultaneously earn a high school diploma while earning up to two years (60 hours) of college credit, which might result in a college certificate or associate degree by the time they graduate from high school. The facilities usually located on a college or university campus makes higher education more accessible and also helps students become more comfortable in a higher education environment. For further information on the admission requirements for early college high school contact the Carlsbad Early College High School directly (575) 234-9415.

**Early Admission**

The early admission program gives student the opportunity to take college courses that are non-approved dual credit courses. Students must meet the same eligibility requirements as dual credit students. However, students will be required to pay course specific fees and purchase the book for the class. Students who are at or below freshman standing in the high school may not take academic courses at NMSU Carlsbad.

**Admission Application Materials**

All documents submitted as part of the admission process become property of NMSU and will not be returned to the student. Application materials are retained for one calendar year for students who apply but do not attend.

**Admission Application Deadlines**

The deadline for application to the Nursing Program is February 1st for the fall semester and September 1st for the Spring semester.

**Out-of-State Student and Legal Jurisdiction**

By applying for admission/enrollment, both the student and parents agree that New Mexico law prevails and all litigation will be in federal or state court in New Mexico.

For additional information, contact:

University Admissions Office, Room 111
New Mexico State University
1500 University Drive
Carlsbad, NM 88220